FIRST NAME & SURNAME

Suburb, State, Post Code | Phone | Email address | social media address(s)

Briefly state your goals

EXPERIENCE (max last 2 years only, starting with most recent work experience)

Month, Year – Month, Year **ROLE TITLE, COMPANY NAME**

*1-2 sentences about what you did in your role*

Month, Year – Month, Year **ROLE TITLE, COMPANY NAME**

*1-2 sentences about what you did in your role*

*Add more as needed*

EDUCATION (start with most recent completed learning – can include formal and informal learning, eg professional development training, church training etc)

Month, Year – Month, Year **ROLE TITLE, COMPANY NAME**

*1-2 sentences about what you did in your role*

Month, Year – Month, Year **ROLE TITLE, COMPANY NAME**

*1-2 sentences about what you did in your role*

*Add more as needed*

SKILLS

* *List 3-4 skills you have. These could be soft skills; skills that you have learnt in your activities, or in your work roles or education*

ACTIVITIES

* *Briefly list any activities, clubs, associations, etc. you participate in outside of work or school*